

BY-LAWS INTERGROUP OF MARTIN COUNTY, INC.

ARTICLE ONE Organization

- 1) The name of this organization shall be INTERGROUP OF MARTIN COUNTY, INC.
- 2) The organization shall have a seal, which shall be in the following form [Picture of the Seal]
- 3) At its pleasure by a vote of the membership, the organization may change its name.

ARTICLE TWO Purposes

This is a non-profit organization of an association of Alcoholics Anonymous groups, hereinafter referred to as AA groups, in Martin County, which exists to help those groups carry the message to the alcoholic who still suffers.

ARTICLE THREE Membership

All AA groups in Martin County can be members if they so desire. Each AA group shall notify Intergroup by email as to who its representatives and alternate are, together with their email addresses and phone number.

ARTICLE FOUR Officers/Steering Committee

A Steering Committee shall serve the groups by conducting normal business affairs, operation of the Intergroup office, telephone services, etc.

The Steering Committee shall consist of nine (9) members elected for a maximum of a three-year term, three members retiring and three members elected by the member groups at the annual meeting. The Steering Committee officers shall be the Chairperson, Secretary and Treasurer. The Steering Committee may appoint a Vice Chairperson and/or an Assistant Treasurer.

Officers shall be elected for a term of one year, and for no more than three consecutive years unless deemed necessary by the Steering Committee. Officers shall be elected by a majority vote of the members of the Steering Committee at the annual meeting.

All Steering Committee members must have at least two years of continuous sobriety.

The Committee shall temporarily fill its own vacancies for the remainder of that term as they may occur, subject to the approval of the groups at the next regular Intergroup meeting.

No Steering Committee member shall hold an officer or board of director position in any AA-related group while serving as a member of the Steering Committee. No Steering Committee member shall serve as a group representative or employee of Intergroup.

A Steering Committee officer may be removed for cause by a majority vote of the Steering Committee members present and numbering no less than five (5) members.

A Steering Committee member may be removed by a majority vote of the Committee if they have missed three consecutive meetings or conduct detrimental to the purpose of this organization. Removal is subject to approval of the groups at the next monthly meeting

ARTICLE FIVE

Meetings

The Steering Committee and the Group Representatives shall meet in Stuart, Florida on the third Saturday of each month. The Annual Meeting shall be held on the third Saturday in June. All Steering Committee meetings are open to all members of AA. The only exception is when the Steering Committee meets with an employee or volunteer to address performance issues. This provision is intended to protect the privacy of the volunteer/employee.

Minutes shall be kept of all meetings, approved at the following monthly meeting, posted on the office bulletin board and on-line via the website.

A quorum for the Steering Committee meetings shall consist of two-thirds (6 members) of the Steering Committee.

At the request of one-third of either the Steering Committee or the member groups, a special meeting will be called. Written notice including the requested date, time and a description of the item(s) to be addressed shall be provided to the Secretary at least 10 days prior to the requested date. Notice of the special meeting shall be emailed to all group representatives, posted on the website and at the Intergroup office. No business other than that specified in the notice shall be voted upon at the Special Meeting.

Eligibility to vote at all meetings will be limited to group representatives or alternates. Each group has one vote either in-person or electronically at the time of the meeting. No person shall represent more than one group. A simple majority carries the vote.

ARTICLE SIX

Elections

Elections shall be held during the Annual Meeting. A list of nominees, plus nominations from the floor, for the Steering Committee for the next three years shall be voted on. Those candidates receiving the majority of votes will be elected. The election shall be conducted with secret ballot. In the case of a tie, a second vote is required.

ARTICLE SEVEN

Order of Business

1. Roll call
2. Acceptance of minutes of the preceding meeting
3. Acceptance of the Treasurer's report
4. Reports of the officers
5. Reports of the Steering Committee
6. Old business
7. New business
8. Adjournment

ARTICLE EIGHT

Committees

Steering Committee Chairpersons shall be appointed by the Steering Committee. Their term of office shall be a period of one year or less unless deemed necessary. The following permanent Committees are deemed essential, and include but are not limited to the following: Desk/Volunteers, Hospitals and Institutions, Computer/Website, Night Owl, District Liaison, Events Coordinator, and Archives. The Chairperson may convene special committees as requested by the groups or as needed.

ARTICLE NINE

Finances

There shall be no fees or dues for membership in this organization; we are self-supporting through contributions of members and others.

Intergroup of Martin County, Inc. shall maintain a capped prudent reserve of Eighteen Thousand Dollars (\$18,000). Funds will be held in a separate account and requires two (2) signatures for withdrawal.

Intergroup of Martin County, Inc. shall maintain a balance of no more than Twenty-Five Thousand Five Hundred Dollars (\$25,500) in its checking account. After expenses, excess monies shall be used to build the prudent reserve. All monies in excess of the above-stated amount of \$25,500 (including the prudent reserve) shall be sent to AA World Service.

ARTICLE TEN

Eligibility

A minimum of one year of continuous sobriety is required for persons having contact with the public, such as calls for AA assistance. The Steering Committee is authorized to waive this requirement.

ARTICLE ELEVEN

Amendments

These By-Laws may be amended, altered, repealed or added to by an affirmative vote of a majority of the member groups present, in person or remotely, at an annual meeting or any special meeting called for such purpose.

At least 30 days prior to the meeting at which a proposed By-Law change is to be voted upon, the text of the proposed change shall be submitted to the Steering Committee in writing. The Steering Committee shall send the proposed changes to all member group representatives via email, and post on the website and at the Intergroup office a minimum of 30 days prior to the meeting at which the proposed change is to be voted on. Any amendment, addition, deletion or change to the By-Laws shall become effective immediately upon acceptance by the majority of group representatives (or alternates) attending the special meeting.

ARTICLE TWELVE

Financial Reporting

A review of the organization’s financial records shall be performed annually by a certified public accountant and the report shall be submitted to the groups at the next meeting after receipt. The financial review shall be posted on the website.

ARTICLE THIRTEEN

Expenditures

Any expenditure over Five Hundred Dollars (\$500), must be approved by the Treasurer or Chairperson and by majority vote of the member groups in attendance in person or remotely.

Emergency maintenance expenditures shall be approved by a majority vote of the steering committee.

ARTICLE FOURTEEN

Responsibility

The Steering Committee shall be guided in all matters by the group conscience of the members as expressed at the meetings, the AA Guidelines “Central or Intergroup Offices”, and AA’s Twelve Traditions and guided by New York General Office.

ARTICLE FIFTEEN

New Business Notification

Motions under new business brought to the floor at a meeting after discussion must be tabled by the Steering Committee until the next meeting.

Adopted: September 17,2022