

BY-LAWS

INTERGROUP OF MARTIN COUNTY, INC.

ARTICLE ONE

Organization

- 1) The name of this organization shall be INTERGROUP OF MARTIN COUNTY, INC.
- 2) The organization shall have a seal, which shall be in the following form: ~~Picture of the Seal~~
- 3) At its pleasure by a vote of the membership, the organization may change its name.

ARTICLE TWO

Purposes

This is a non-profit organization of an association of Alcoholics Anonymous groups, hereinafter referred to as AA groups, in Martin County, which exists to help those groups carry the message to the alcoholic who still suffers.

ARTICLE THREE

Membership

All AA groups in ~~the area~~ [Martin County](#) can be members if they so desire. Each AA group shall notify Intergroup ~~in writing~~ [by email](#) as to who its representatives and alternate are, together with their [email](#) addresses and phone number.

ARTICLE FOUR

Officers/Steering Committee

A Steering Committee shall serve the groups by conducting normal business affairs, operation of the Intergroup office, telephone services, etc.

~~The Steering Committee~~ shall consist of nine [\(9\)](#) members elected [for a maximum of a three-year term, with by the member groups at the annual meeting i.e.,](#) three members retiring and three members elected [to replace them by the member groups at the annual meeting](#). The [Steering](#) Committee officers shall be the Chairperson, Secretary and Treasurer. The [Steering](#) Committee may appoint a [Vice Chairperson](#) and/or an [Assistant](#) Treasurer.

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Officers shall be elected for a term of one year, and for no ~~one~~ serving in that capacity for more than three consecutive years ~~{unless deemed necessary by the Steering Committee}~~. Officers shall be elected by a majority vote of the members of the Steering Committee at the annual meeting.

All Steering Committee members must have at least ~~one~~ two years of continuous sobriety.

The Committee shall temporarily fill its own vacancies ~~, for the remainder of that term,~~ as they may occur, subject to the approval of the groups at the next regular Intergroup meeting.

~~Each~~ No Steering Committee member shall ~~not~~ hold an officer's or board of director's position in any AA-related ~~club-group~~ while serving as a member of ~~the~~ this Steering Committee. No Steering Committee member shall serve as a group representative or employee of Intergroup.

A Steering Committee officer may be removed for cause by a majority vote of the Steering Committee members present and numbering no less than five (5) members.

A Steering Committee member may be removed by a majority vote of the Committee if they ~~she/he~~ have ~~has~~ missed three consecutive meetings ~~, or conduct detrimental to the purpose of this organization,~~ Removal is subject to approval of the groups at the next monthly meeting. ~~A Steering Committee officer may be removed for cause by a majority vote of the Steering Committee members present and numbering n less than five (5) members.~~

ARTICLE FIVE

Meetings

The Steering Committee and the Group Representatives shall meet in Stuart, Florida on the third Saturday of each month. The Annual Meeting shall be held on the third Saturday in June. All Steering Committee and monthly and annual meetings are open to all members of AA. The only exception is when ~~where~~ the Steering Committee meets with an employee or volunteer to address performance issues. This provision is intended to protect the privacy of the volunteer/employee.

Minutes shall be kept of all meetings, ~~read-approved~~ at the following ~~quarterly~~ monthly meeting, ~~and~~ posted on the office bulletin board and on-line via the website.

A quorum for the Steering Committee meetings shall consist of two-thirds (6 members) of the Steering Committee.

At the request of one-third of either the Steering Committee or the member groups, a special meeting ~~shall may will~~ be called. ~~with~~ Written notice, including the requested date, and time and a description of the item(s) to be addressed, ~~shall be provided~~ to the Secretary at least 10 days prior to the requested ~~scheduled~~ date. Notice of the special meeting shall be emailed to all group representatives, posted on

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the website and at the Intergroup office. ~~At such meeting, No~~ business other than that specified in the notice ~~may be taken except with unanimous consent~~ shall be voted upon at the Special Meeting.

Eligibility to vote at ~~joint-all monthly, special or annual~~ meetings will be limited to group representatives or alternates, ~~.-e~~ Each group ~~has~~ having one vote either in-person or electronically at the time of the meeting. No person shall represent more than one group. ~~In balloting, A~~ simple majority carries the vote. ~~It is required for the group representative or alternate to be either present in person or remotely to vote.~~

~~Each Steering Committee member shall not hold an officer's or board of director's or steering committee position in any AA-related club while serving on this Steering Committee. No Steering Committee member shall serve as a group representative at the same time.~~

ARTICLE SIX Elections

~~At the Annual Meeting, t~~ Elections shall be held during the Annual Meeting. ~~The Steering Committee shall submit a~~ A suggested list of nominees, plus nominations from the floor, for the Steering Committee for the next three years ~~(plus any vacancies)~~ shall be voted on, and place their names in nomination. ~~Nominations from the floor will be in order. Each member group shall have one vote, and t~~ Those candidates receiving the majority of most votes will be elected. The election shall be conducted with secret ballot. ~~In the case of a tie, A~~ a second vote is required ~~or further ballot will resolve ties. It is required for group representative or alternate to be either present in person or remotely to vote.~~ ~~As soon as possible after the meeting, the Steering Committee will convene and elect its officers for the following year.~~

ARTICLE SEVEN Order of Business

1. Roll call
2. Reading Approval of minutes of the preceding meeting
- ~~2-3.~~ Approval of the Treasurer's report
- ~~3-4.~~ Reports of the officers
- ~~4-5.~~ Reports of the Steering Committees
- ~~5-6.~~ Old ~~and unfinished~~ business
- ~~6-7.~~ New business
- ~~7-8.~~ Adjournment

ARTICLE EIGHT Committees

~~All Steering~~ Committee Chair ~~persons~~ ~~men of this organization~~ shall be appointed by the ~~Chairman of the~~ Steering Committee, ~~and t~~ Their term of office shall be a period of one year or ~~less~~ ~~less, if unless unless~~ ~~deemed necessary~~ ~~terminated by the vote of the Steering Committee~~. The following permanent Committees are deemed essential, and include but are not limited to the following: ~~Telephone,~~ ~~House,~~ ~~Desk/Volunteers,~~ ~~Hospitals and~~ Institutional, ~~Public Relations,~~ ~~Intergroup Bulletin and~~ ~~Library/Literature,~~ ~~Computer/Website,~~ ~~Night Owl,~~ ~~District Liaison,~~ ~~Events Coordinator,~~ and ~~Archives~~. ~~The Chairperson may convene special committees as requested by the groups or as needed.~~

ARTICLE NINE Finances

There shall be no fees or dues for membership in this organization; ~~we are it being~~ self-supporting through contributions of members and others.

~~The~~ Intergroup of Martin County, Inc. shall ~~build up~~ ~~maintain~~ a capped prudent reserve of ~~Eighteen Thousand Dollars~~ ~~Seven Thousand Five Hundred Dollars~~ ~~(\$7,500.00)~~ ~~(\$18,000)~~. ~~This amount will take into consideration the rising costs in today's economy.~~

~~The~~ Intergroup of Martin County, Inc. shall maintain a balance of no more than ~~Twenty-Five Thousand Five Hundred Dollars~~ ~~(\$25,500)~~ ~~Seven Thousand Five Hundred Dollars~~ ~~(\$7,500.00)~~ in its checking account. After expenses, excess monies shall be used to build the prudent reserve. All monies ~~over three months operating expenses~~ ~~in excess of the above-stated amount of \$25,500~~ ~~(including the prudent reserve)~~ ~~s (\$15,000.00)~~ shall be sent to AA World Service ~~in New York~~.

ARTICLE TEN Eligibility

A minimum of one year of continuous sobriety is required ~~in~~ ~~for persons having contact~~ ~~contacts~~ with the public, such as calls for AA assistance. ~~However, t~~ The Steering Committee is authorized to waive this requirement, ~~if it feels that the circumstances justify such action.~~

ARTICLE ELEVEN Amendments

These By-Laws may be amended, altered, repealed or added to by an affirmative vote of a majority of the member groups present, ~~in person or remotely~~, at an ~~a~~ Annual ~~m~~ Meeting or any special meeting called for such purpose.

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At least 30 days prior to the meeting at which a proposed By-Law change is to be voted upon, the text of the proposed change shall ~~amendment is to be submitted, the text of the proposed change shall be given~~ to the Steering Committee in writing. The Steering Committee shall ~~then make it available~~ send the proposed By-Law changes to all ~~of the~~ member group representatives via email, and post on the website and at the Intergroup office a minimum of 30 days prior to the meeting at which the proposed change is to be voted on. ~~as soon as possible prior to the meeting.~~ Any amendment, addition, deletion or change to the By-Laws shall become effective immediately upon acceptance by the majority of group representatives (or alternates) attending the special meeting.

ARTICLE TWELVE **AuditFinancial Reporting**

~~An audit~~ A review of the organization's financial records shall be performed annually by a qualified independent individual or group and the report shall be submitted to the groups at the next meeting after receipt. The financial review shall be posted on the website. ~~made and presented at the Annual Meeting.~~

ARTICLE THIRTEEN **Expenditures**

Any expenditure ~~over~~ over Five Hundred Dollars (\$500) ~~\$150.00, excluding normal operating expenses,~~ must be approved by the Treasurer or Chairperson and by a majority vote of the member groups ~~at a regularly scheduled meeting called for that purpose~~ in attendance in person or remotely.

Emergency maintenance expenditures shall be approved by a majority vote of the steering committee.

ARTICLE FOURTEEN **Responsibility**

The Steering Committee shall be guided in all matters by the group conscience of the members as expressed at the meetings, the AA Guidelines "Central or Intergroup Offices", and AA's Twelve Traditions and guided by New York General Office.

ARTICLE FIFTEEN **New Business Notification**

Motions ~~Items~~ under new business brought to the floor at a ~~Group Representative~~ meeting after discussion must be tabled by the Steering Committee until the next meeting. ~~proper 10-day notification of all Group Representatives can be made.~~

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~~These amendments, additions, deletions and changes to the By Laws of Intergroup of Martin County shall become effective immediately upon acceptance by the Steering Committee and the groups.~~

Adopted: _____, 2022