

STEERING COMMITTEE MONTHLY MEETING MINUTES

Saturday 6/16/18

9 attendees (6 of 9 committee members + 3 others)

Brent A. opened the meeting at 8:30am with a moment of silence and the serenity prayer.

Attendance:

Chairperson –	Brent A.	- present
Treasurer –	Bill R.	- present
Secretary –	Peg H.	- present
Desk Volunteers –	Jeff D.	- present
Hospitals & Institutions –	Carol C.	– absent
Computer –	Scott A.	– present
District 6 Liaison –	VACANT	
Night Owl –	VACANT	
Archives –	Paul T.	– present

Sub-Committees

At Large –	VACANT	
Literature –	Nancy K.	– present
Office Manager –	Nancy K.	– present

Old Business:

- Air conditioner was repaired last month for \$441.35. It is 20 years old and very hard to find parts for. Would like to get a few quotes on replacing it with new A/C unit. Before doing such, we should talk to landlord about renewing lease without going up on rent of \$800.00, since we are responsible for maintenance of A/C unit.

New Business:

- Al C. attended meeting to be appointed to Steering Committee as **Night Owl Chair**. Motioned by Bill – 2nd by Jeff – unanimous.
- Rob S. has volunteered to be **District Liaison 6 Chair**, but was not present for this meeting – so District 6 Liaison is still a vacant position.
- Bill D. was not present to step up for **At Large** position, and the role and job description is not specified.
- Georgie P. will be stepping up for **Literature Chair**.

Meeting adjourned at 8:55am. Motion made by Nancy 2nd by Scott

The next Steering Committee meeting will be on July 21, 2018 at 8:30am.